



COMMONWEALTH of VIRGINIA

Department of Health

PO BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

July 1, 2018

RE: COPN Request No. VA-8394
Carilion Medical Center (CMC) d/b/a Carilion
Roanoke Memorial Hospital and Carilion Roanoke
Community Hospital.
Roanoke, Virginia
Add four general-purpose operating rooms on the
CMC campus at Carilion Roanoke Community
Hospital.

Sharon K. Honaker, Planning Analyst
Planning and Community Development, Carilion Clinic
213 McClanahan Street, suite 400
Roanoke, Virginia 24014

Dear Ms. Honaker:

I write to acknowledge the June 28, 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office the Division of Certificate of Public Need (DCOPN) in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant, please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at §32.1-102.3.B of the Code of Virginia can found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter230/>

<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

When filing the application, please submit two copies to my attention at the following address:

Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive – Suite 401
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to COPN@VDH.VIRGINIA.GOV, by certified mail or a delivery service, return receipt requested, or by hand with a signed receipt to be provided.

The DCOPN will conduct a preliminary review of the application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000.

The next review cycle that is available for this project category is scheduled as follows:

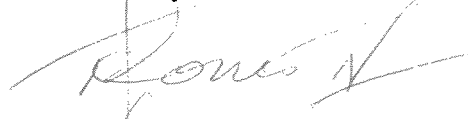
BATCH GROUP G

Deadline for Submission of Application	August 1, 2018
Deadline for Submission of Any Additional Information Required to Complete Application	September 5, 2018
First Day of Review Cycle	September 10, 2018
Deadline for Completion of DCOPN Review	November 19, 2018
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	January 8, 2019

Other sections of Part V of the amended Regulations provide additional details about the review of applications.

Please let me know if you have questions or require additional assistance.

Sincerely,



TC Jones, IV, COPN Project Supervisor
Division of Certificate of Public Need

Enclosures



June 29, 2018

Mr. Erik Bodin, Director
Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive, Suite 401
Richmond, VA 23233-1463

Dear Mr. Bodin:

Carilion Medical Center (CMC) d/b/a Carilion Roanoke Memorial Hospital and Carilion Roanoke Community Hospital, intends to submit a Certificate of Public Need Application for inclusion in the Operating Room Addition review cycle that begins September 10, 2018.

CMC has a facility-specific need for additional operating rooms. The proposed project would add four general purpose operating rooms on the CMC campus in Planning District 5 at Carilion Roanoke Community Hospital.

Please send all correspondence regarding this application to me. I welcome any comments or questions you have about this project.

Sincerely,

A handwritten signature in cursive script, reading "Sharon K. Honaker".

Sharon K. Honaker, M.B.A.
Planning Analyst
Planning and Community Development
Carilion Clinic
213 McClanahan St., Ste. 400
Roanoke, VA 24014
540-266-6591
skhonaker@carilionclinic.org



Jones, T <tc.jones@vdh.virginia.gov>

Fwd: Letter of Intent, Operating Rooms at CMC

1 message

Bodin, Erik <erik.bodin@vdh.virginia.gov>
To: Jones T uni15850 <tc.jones@vdh.virginia.gov>

Thu, Jun 28, 2018 at 3:04 PM

----- Forwarded message -----

From: **Honaker, Sharon K.** <SKHonaker@carilionclinic.org>
Date: Thu, Jun 28, 2018 at 3:03 PM
Subject: Letter of Intent, Operating Rooms at CMC
To: "erik.bodin@vdh.virginia.gov" <erik.bodin@vdh.virginia.gov>
Cc: "Sandra.Hendrick@vdh.virginia.gov" <Sandra.Hendrick@vdh.virginia.gov>

Erik,

Please see attached letter of intent for additional operating rooms at Carilion Medical Center (CMC). A hard copy will follow.

Thank you.

Sharon K. Honaker, M.B.A.
Planning Analyst
Planning and Community Development
Carilion Clinic
213 McClanahan St., Ste. 400
Roanoke, VA 24014
540-266-6591 (76591)
skhonaker@carilionclinic.org
Our mission: Improve the health of the communities we serve.

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Erik Bodin
Director
Division of COPN/MCHIP/Cooperative Agreement
(804)367-1889

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145K



Hendrick, Sandra <sandra.hendrick@vdh.virginia.gov>

Letter of Intent, Operating Rooms at CMC

1 message

Honaker, Sharon K. <SKHonaker@carilionclinic.org>

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JUN 29 2018
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